

Report to: Portchester Crematorium Joint Committee

Date: 21 March 2022

Report of: Ian Cousins, Property Manager

Subject: Report on the Repairs and Renewal Programme



Ref	Item Description	Cost £	Commentary
2004	South Chapel New Curtains	9,300	Work completed and final account now agreed.
2005	Conservatory Redecoration	8,030	Works completed including extra glazing and decoration works. Final account is now agreed.
2006	Water Feature Feasibility	5,000	Designer appointed and working on study.
2105	Office extension and improvements	15,000	Works ordered. Start date to be arranged for April / May.
2106	Staff Area Improvements	10,000	Scope and requirement to be reviewed in conjunction with item 2112
2107	Waiting Room Refurbishment	30,000	Specification to be developed May / June 2022.
2108	Signage	20,000	Development is on-going with this requirement.
2109	North Chapel Enhancement Programme	17,500	Majority of the works are now complete, but we await delivery of the final door set.
2110	South Chapel Flooring	10,000	Works complete with final account awaited.
2111	Security Improvements	7,500	Works complete with final account awaited.
2112	Feasibility into Cremator Replacement	50,000	Fee proposals requested.

2113	Roof Repairs / Improvements	25,000	Works planned for summer 2022. Investigations underway.
2114	Chapel Entrance Resurfacing	30,000	Works planned for summer / autumn 2022.
2115	External Redecoration	25,000	Works planned for summer / autumn 2022.
2116	Lighting Upgrade	75,000	Works planned for summer / autumn 2022.

Note – This report provides details on the significant projects being undertaken at the Crematorium with any day to day or completed projects omitted.

Recommendation - That the report be noted

Ian Cousins
Property Manager